



## Sierra Harvest Volunteer Opportunity 2019

### Farm Potluck Welcome Volunteer

**Position Overview and Impact:** Farm Potluck Welcome Volunteer helps facilitate Farm Potluck logistics, welcomes and orients guests, is the liaison with the host farmer and answers basic questions from guests about Sierra Harvest including staying to clean at the end.

- **Day of the event: arrive 30 minutes early to set up**
  - Places Sierra Harvest sandwich board out front (or at the last turn off the main road) to help guests find the farm.
  - Introduce yourself to the hosting farmers(s) and work with them to find a good place for the welcome table. Set it up with the bin contents.
  - Check in with the farmer about where to set up serving tables (they will provide two to three 6' tables) and cover them with tablecloths provided. Also, check in with farmer on where to direct folk to go to the bathroom, water and where are small receptacles for trash/recycle/compost.
- **During the event: welcome guests, help them register, oversee potluck logistics.**
  - Welcome guests, and ask them to sign in on the sheet upon arrival (even if they think we have their info), and direct them to where they can put down their potluck dish. Offer papers for writing ingredients on their dishes (if they don't already have them labeled).
  - Announce the beginning of the farm tour shortly after 5:30, introduce the farmer(s) to the guests and thank them for hosting us and offering a tour.
  - Continue to stay at the welcome table to greet guests and direct them to tour/food table.
  - A Sierra Harvest staff member will arrive by 6pm to help coordinate the opening circle for the potluck. Take a count of how many people are at the opening circle and record it. After that time, the potluck is open for eating!
- **After the event**
  - Clean up any remaining items on the potluck tables, put away the registration table, and ask farmer if there is anything else you can do to help. Remember to grab the sandwich board on the way out (unless a staff member took it already).

-The following details need to be submitted to Miriam after the potluck (you can hand it off to her or other staff member at the end of the potluck when possible):

- 1) Approximate number of potluck guests (including children)
- 2) CalFresh: number of people talked to and # of materials passed out
- 3) The sign-in sheets
- 4) any suggestions/feedback on how the event went.

**Location:** Various farm sites in Nevada County (within 5 – 25 minutes of downtown Nevada City)

**Time/Date:** Arrive at 5pm and leave around 8:15pm on the 1<sup>st</sup> and 3<sup>rd</sup> Thursdays of the months, June 20 – Sept. 19, 2019.

**Time Commitment:** About 3.5 hrs per potluck, not including driving time

**Qualifications and Skills Required:** Ability to drive your own car to events; transport and carry table supplies (up to 15 pounds); walk on uneven surfaces; have enthusiasm for Sierra Harvest's work and be able to answer basic questions about it; have a friendly disposition for greeting guests and working with farmers.

**Benefits of Volunteering:** Opportunity to learn more about Sierra Harvest, get to meet local farmers and see a variety of farms, meet new friends, eat delicious seasonal dinners, and contribute to Sierra Harvest's programs!

**Staff Contact:** Miriam Limov at [miriam@sierraharvest.org](mailto:miriam@sierraharvest.org)

***Sierra Harvest's mission is to educate, inspire, and connect Nevada County families to fresh, local, seasonal food.***