Sierra Harvest Volunteer Opportunity 2022

Website Maintenance Technician

Position Overview and Impact: Volunteer at the Sierra Harvest office and be a vital part of our local food movement. Help our program managers connect with the community, stay organized and up to date. Our community grows stronger the more we work together. One of the greatest gifts you can give is your time.

Sierra Harvest is looking for a website maintenance technician volunteers to assist with updating and improving our WordPress website. Your experience and support will help our team improve our communication and maintain our brand.

- Work with Sierra Harvest team in the maintenance of existing and development of new WordPress pages and posts

- Helps ensure web content photographs and other digital assets follow brand standards.

- Edits content to help ensure proper grammar rules are followed

- Troubleshoot basic reported website issues

- Reviews web pages for faulty links and outdated information

- Understand the importance of working with confidential information

Location: Sierra Harvest office at 313 Railroad Avenue, Suite 201, Nevada City

Staff Contact: Crystal Dossman at Crystal@sierraharvest.org

Time/Date: Flexible business hours: Let us know what works best for you

Time Commitment: 2 to 3 hours weekly

Qualifications and Skills Required: Tech Savvy and easily navigate WordPress and Gravety Forms, detail oriented, professional communications skills, graphic design and SEO basic understanding a plus.

Benefits of Volunteering: Spending your time to work towards a vision you share is an award in itself. Understanding that your skills make a positive impact of our communities' access to fresh and local foods in every demographic. Gain new skills, meet new friends, and have fun doing it! Even the smallest tasks make a big impact.

Sierra Harvest's mission is transforming lives and strengthening community through fresh, local, seasonal food.